



Bluefaced Leicester Sheep Breeders' Association

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Charity Number 252714

DATE AS POSTMARK

Dear Member

The following items are enclosed:

- ✓ 2022 Tag order Form
- ✓ Notes for Guidance 2022 & Step by Step Guide for Access to Grassroots
- ✓ On reverse of this letter, tag cost price details
- ✓ **IMPORTANT INFORMATION REGARDING THE CHANGE TO THE REGISTRATION DEADLINE**
- ✓ Trustee Nomination Form

Tags can be ordered at the lower rate of £8.50 plus VAT until the 31st May, after this date, any tags ordered will be at the higher rate of £17.00 plus VAT. All tags must be ordered before 30th June. New Members in their first year can order tags up to and on the 1st November.

The price of £8.50 is made up of £1.00 for a pair of tags and £7.50 administration costs for the registration of lambs; therefore there will be no extra cost to members for registration fees.

Payment for tags must be made at time of ordering – no order will be processed without the correct fee

There are two options for payment of tags;-

1. **Cheque** – please make cheques out to Bluefaced Leicester Sheep Breeders' Association
Please note all cheques will be cleared through the banking system before Tags are ordered and your registration form is forwarded to you.
2. **BACS** – Paid direct in to the bank – the bank details are printed on your tag form - if you choose to pay by this method please use your name and membership number as a reference for the payment. And you must return your completed tag order form to the Association Office.
Please indicate on your tag form if you have paid via BACS.

**N.B. SOUTHERN IRELAND MEMBERS WHO WOULD LIKE TO PAY DIRECT INTO OUR BANK WILL NEED TO CONTACT THE OFFICE FIRST FOR DETAILS OF OUR EURO BANK ACCOUNT.
WE DO ACCEPT EURO CHEQUES**

ALL THREE COPIES of the tag order form should be returned to the Office with the correct remittance.

A VAT receipt will be returned with your Registration Document.

Spare copies of the tag form are available to download from the website at www.blueleicester.co.uk

Important Information for all Members

When completing your Tag Order Form, please ensure you complete it **IN FULL and tick the box at the bottom of the form if you give your consent for your Form to be forwarded to Allflex for processing.**

Tags can only be ordered by those whom have returned their registration form for the previous year (with the exception of new members whom have joined this year), tags will not be ordered for anyone until their breeding history is fully up to date. If you are unsure if you have returned last years registration form please telephone the office to check **BEFORE** forwarding your tag order form to us. **You must make sure your membership is paid up to date before ordering tags.**

Please do not hesitate to contact the office should you have any queries whilst completing your tag order form.

Yours sincerely,

Helen

Helen Carr-Smith
Secretary

Bluefaced Leicester Sheep Breeders' Association

2022 Tag Price (Inc Registration Fee)

tags ordered up to 31st May, 2022 please pay the lower rate of £8.50 plus VAT per pair

tags ordered after this date please pay the higher rate of £17.00 plus VAT per pair

All Tags must be ordered by the 30th June, 2022

No Tags	Net Amount	V.A.T.	Total Cost		No Tags	Net Amount	V.A.T.	Total Cost
1	£ 8.50	£ 1.70	£ 10.20		21	£178.50	£ 35.70	£ 214.20
2	£ 17.00	£ 3.40	£ 20.40		22	£187.00	£ 37.40	£ 224.40
3	£ 25.50	£ 5.10	£ 30.60		23	£195.50	£ 39.10	£ 234.60
4	£ 34.00	£ 6.80	£ 40.80		24	£204.00	£ 40.80	£ 244.80
5	£ 42.50	£ 8.50	£ 51.00		25	£212.50	£ 42.50	£ 255.00
6	£ 51.00	£ 10.20	£ 61.20		26	£221.00	£ 44.20	£ 265.20
7	£ 59.50	£ 11.90	£ 71.40		27	£229.50	£ 45.90	£ 275.40
8	£ 68.00	£ 13.60	£ 81.60		28	£238.00	£ 47.60	£ 285.60
9	£ 76.50	£ 15.30	£ 91.80		29	£246.50	£ 49.30	£ 295.80
10	£ 85.00	£ 17.00	£ 102.00		30	£255.00	£ 51.00	£ 306.00
11	£ 93.50	£ 18.70	£ 112.20		31	£263.50	£ 52.70	£ 316.20
12	£102.00	£ 20.40	£ 122.40		32	£272.00	£ 54.40	£ 326.40
13	£110.50	£ 22.10	£ 132.60		33	£280.50	£ 56.10	£ 336.60
14	£119.00	£ 23.80	£ 142.80		34	£289.00	£ 57.80	£ 346.80
15	£127.50	£ 25.50	£ 153.00		35	£297.50	£ 59.50	£ 357.00
16	£136.00	£ 27.20	£ 163.20		36	£306.00	£ 61.20	£ 367.20
17	£144.50	£ 28.90	£ 173.40		37	£314.50	£ 62.90	£ 377.40
18	£153.00	£ 30.60	£ 183.60		38	£323.00	£ 64.60	£ 387.60
19	£161.50	£ 32.30	£ 193.80		39	£331.50	£ 66.30	£ 397.80
20	£170.00	£ 34.00	£ 204.00		40	£340.00	£ 68.00	£ 408.00
45	£382.50	£ 76.50	£ 459.00		50	£425.00	£ 85.00	£ 510.00
55	£467.50	£ 93.50	£ 561.00		60	£510.00	£102.00	£ 612.00
65	£552.50	£110.50	£ 663.00		70	£595.00	£119.00	£ 714.00
75	£637.50	£127.50	£ 765.00		80	£680.00	£136.00	£ 816.00
85	£722.50	£144.50	£ 867.00		90	£765.00	£153.00	£ 918.00
95	£807.50	£161.50	£ 969.00		100	£850.00	£170.00	£1,020.00

2022 TAG ORDER FORM GUIDANCE

Enclosed is your 2022 Tag Order Form. The completed form must be returned to the office by 31st May 2022 to be eligible for the lower rate, or 30th June 2022 for the higher rate.

RETURN YOUR TAG ORDERS TO:

Bluefaced Leicester Sheep Breeders' Association, Riverside View, Warwick Road, Carlisle, Cumbria, CA1 2BS. Please enclose a cheque for payment of your tags along with your order form. Payment can also be made via BACS, our bank details can be found on your tag order form. Southern Ireland Members wishing to pay direct into our Bank will need to contact the office first for details of our Euro Bank Account. Please indicate on your tag form if you have paid via BACS.

N.B. All cheques will be cleared through the banking system before Tags are ordered

Bluefaced Leicester Side of Tag:

This records your BFL Flock number and lamb tag numbers R001 upwards and will be your EID tag.

UK Side of Tag:

This records your UK six digit identification number **and** the sequential number of the lamb. The sequential number will be allocated automatically from the Defra database. **Association tags for 2022 will include the GB suffix, as required for exporting to Northern Ireland & Europe**

Secondary Tag:

The Association will include a secondary tag as part of your Registration fee. This year it will be a **BLUE** button tag. This tag will not only record the same UK identification and sequential number as on the EID button tag, but will also be printed with your Bluefaced Leicester information, and these tags will fulfil the UK compulsory double tagging requirements.

MEMBERS PLEASE NOTE THE ASSOCIATION ARE NOT ABLE TO PROVIDE MATCH UP TAGS

UK numbers can only be issued if the relevant part of the form is completed accurately, including your Country/Parish/Holding number. You must be registered as a Sheep Keeper with your Animal Health Office and your UK Flock Number should be registered to the CPH number quoted.

For Northern Ireland members you must provide your **Business Identifier Number** as well as your UK flock number. A valid AAF1 form must be logged with the tag suppliers before tags will be issued to Northern Ireland Members.

For Southern Ireland members you must provide your **IE Flock Number**.

Please provide all relevant information at the time of ordering your tags and this will improve our service for you

COST OF TAGS (including REGISTRATION FEE):

£8.50 + £1.70 VAT IF ORDERED BY 31ST MAY

£17.00 + £3.40 VAT IF ORDERED AFTER 31ST MAY BUT BEFORE 30TH JUNE

This year our supplier will remain as Allflex.

If you require Allflex taggers – then please complete the necessary section on the Tag Order form. They are available to buy at a cost of £10.80 (£9.00 plus £1.80 VAT)

REPLACEMENT EID & VISUAL TAGS CAN BE ORDERED, if the sheep requiring the replacement tag is not homebred, one of the following is required: the old tag, the Breeders consent to re-issue, or proof of purchase.

N.B. REPLACEMENT TAGS MUST BE ORDERED THROUGH THE ASSOCIATION OFFICE.

For 2022 Replacement Tags are supplied free of charge.

2022 Registration Form Information

AS FROM 2022 ALL REGISTRATIONS MUST BE COMPLETED EITHER ONLINE VIA GRASSROOTS OR BY RETURNING YOUR COMPLETED REGISTRATION FORM TO THE OFFICE BY 1ST DECEMBER, ALL LATE REGISTRATIONS WILL INCURR A £15.00 PER LAMB LATE REGISTRATION FEE

If you supply an e-mail address on your tag order form this year - your 2022 Registration forms will be e-mailed to you to the address you provide.

Members, the following information is **COMPULSORY**, you must provide the following information on your Registration form for 2022, these changes have been discussed and voted on at Council and it has been compulsory to provide the following information since 2016.

- A) The UK flock number and individual number must now be recorded so that we have the complete details of both sides of the tag. – The UK information will be stored on the grassroots database only and will not appear in the flock book.
- B) The recording of Embryo Transferred Lambs must be shown on the registration form in the tick box provided – this information will appear in the flock book and will be required for Association Sale Catalogues.
- C) The recording of the Dam information. It is now **COMPULSORY** to provide the Dam information on your registration form – this information will be stored on the grassroots database only and not appear in the flock book. **N.B: It is the Dams details NOT the sire of dam details which are required on your registration form.**

REGISTERING LAMBS ONTO THE GRASSROOT SYSTEM – A STEP BY STEP GUIDE


At present your flock details are held on a Database called Grassroots. When your registration forms are sent to the office all the information is uploaded manually and entered online in a read only format. However, as a breeder you have the opportunity to manage your flock online by recording deaths and transfers. You can also register your lambs online rather than using the registration forms although any alterations are authorised by the account manager which is the Bluefaced Leicester Association's office.

Grassroots is used by different breeds and their database uses the phrase Birth Notification. The Bluefaced Leicester Sheep Breeders Association do **NOT** birth notify. **You MUST have your Association tags before registering any of your lambs.**

Entering Grassroots

1. Go 'on-line', go to the Association Website at www.blueleicester.co.uk
Click on 'MANAGE YOUR FLOCK' or the picture of the sheep (top right hand side of the screen).
Now click on 'Manage your flock'.
Enter you Flock Number with leading zeros to make up to a five digit number e.g. 00123
Enter your 4 letter password (all in lower case). (Available from the office if you have lost your copy).
Enter a valid email address.

Registering Lambs

2. For Births - Click on Menu Bar  The Manage My Animals menu will Appear.
Click on 'Births'
Sire - Click on My Males (brings up a list of all Rams in your Flock) or Click on All Males (a search option will appear to enable you to search for any Ram).
Dam - Click on My Females (brings up a list of all Females in your Flock) or Click on All Females (a search option will appear to enable you to search for any Female).
Conception Type - Select if AI or ET
AI/ET Date - Can be recorded but not compulsory.
Number Born – Detail here how many are in the litter (not all of the litter need to be registered now).
Log Now – Select number of Males & Females you wish to register now in this litter.
CLICK Next (bottom right of screen)
A table will appear for you to add in the following details:-
UK Tag - Needs to be completed in full with the UK number and individual number i.e. 123456 00010 **THIS NUMBER IS COMPULSORY & UNIQUE TO EACH INDIVIDUAL ANIMAL – DETAILS CAN BE FOUND ON YOUR PEDIGREE TAGS.**
BFL Tag No - enter complete tag number e.g. 1234/R001 (**DO NOT** enter leading zeros here). This information is Compulsory.
Individual Name - The Flock Prefix is sufficient, an individual name is not needed.
Scrapie Results - Can be included at this stage but are not compulsory.


CLICK Add To List.


When all animals are entered **CLICK Display List to Submit** (top right hand-side of screen).

Click on the Tick Box to confirm acceptance and then **CLICK Submit** (bottom right of screen).

Your transactions will appear in your shopping basket, there is no Fee to pay so **CLICK Pay by Cheque to clear your Shopping basket.**

Recording Deaths and Transfers

3. For Deaths – Click on Menu Bar  The Manage My Animals menu will Appear. Click on 'Report Deaths'. Click on the box beside the relevant animal – then click on 'Continue'. Type in the date of Death and then **CLICK Submit.**

For Transfers – Click on Menu Bar  The Manage My Animals menu will Appear. Click on 'Transfers', click on the box beside animal to be transferred. If you have sold or transferred to a member, click on continue. Enter the date sold. If the purchaser is a member, use the Find a member option to transfer to their flock or if sold to a non member, Select Add a Buyer 'Search for a New Owner' and this will open a search screen. If you transferred to a non-member, click on 'Enter Buyer Details' and complete the details. If you do not know the buyer, just type on 'Not Known'. Then **CLICK Submit.**

Purchased Animals

4. If you purchase an animal you will have to let the office know by email, telephone or letter and the office will process the transfer into your online flock.

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